

Board of Directors Meeting
“Students Are the Center of the Decision Making Process”
March 6, 2014

COMMUNICATIONS:

- A. Open School Communications: Positive and Constructive Comments Between School Board Members, Administrators and Community:
 - 1. **3-6-14:** Presentation by Middle School 6th Grade Instructional Staff/Students on Service Project - Visit to Rochester Manor on Thursday, February 13
 - 2. **3-6-14:** Report on National Games Competition by Darlene Corris, Middle School Principal
 - 3. **3-6-14:** Report on State DECA Competition by Tim Dadich, High School Principal
 - 4. Congratulations and Thank You to John Cummins and the Freedom Cares Committee on the Success of the Freedom Cares Cash Bash **(Report by John Cummins)**
 - 5. Approve Offer from the Greek Catholic Union of the U.S.A. to Extend a Helping Hand to Five Families in the District During the Easter Holiday Season in the Form of a \$65 Food Certificate
 - 6. Freedom Area High School H.O.P.E. and Student of the Month Awards for February 2014 **(Administrative Report)**
- B. Invitation:
 - 1. Freedom Ladies Basketball End of Season Banquet, Saturday, March 22, 7:00 P.M., Ba’Runi’s-Baden (Awareness)
- C. Other:
 - 1. **April 2014 School Board Meetings to be Held on Thursday, April 3 and Tuesday, April 8**
- D. Use of School Facilities Schedule (According to Policy) **(Enclosure)**

PUBLIC/COMMUNITY RELATIONS:

(Formal Request – 10 Minutes / Informal Request – 5 Minutes)

- A. **3-6-14: Mrs. Kelly Scott, Parent – Topic: Private School Busing Issue**

MINUTES:

- A. Approve Minutes of February 4, February 6, February 13 and February 20, 2014

ACTION AGENDA:

• **EDUCATION:**

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Other:**

- a. Frank Hernandez, High School Assistant Principal, Keeping Kids Safe: School Safety and Security, March 12, Westin Convention Center-Pittsburgh, Cost Mileage
- b. Roo-Tees, March 11, Carnegie, Cost Substitute:
 - i. Tim Dadich, High School Principal
 - ii. Kristen Milanovich, High School Freedom Fortune 500 Club Sponsor
 - iii. Gary Mortimer, Director of Buildings & Grounds

STUDENTS AND STAFF TRAVEL:

1. **Other:**

- a. Beth Majors, High School Business/Technology Teacher:
 - i. Veka Inc.-Fombell, March 10-13, No Cost to District (Will Use School Van)
 - ii. BotsIQ of Southwestern PA Robotics Competition, March 14-15, Westmoreland County Community College, Cost Substitute (Will Use School Van)
- B. Approve Ashley Ashbaugh as Conway Elementary Learning Support Aide Retroactive to March 3, 2014, Salary \$11.60 Per Hour (Not to Exceed 29.5 Hours Per Week) **(Pending Receipt of Act 151 Clearance and New Employee Drug Screening Test)**

ACTION AGENDA (CONT'D):

• **EDUCATION:**

C. Approve the Following Student Teachers:

- 1. Lucas Gray, Geneva College – Placed with John Rosa, High School Math Teacher, January 14 thru April 25, 2014 (Clearances on File)**
- 2. Elizabeth Doyle, Robert Morris University - Placed with Kelly Krawchyk, High School Social Studies Teacher, January 13 thru January 31, 2014; Placed with Jim Culler, Middle School 7th Grade History Teacher, February 1 thru April 25, 2014 (Clearances on File)**

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy)
- B. Tax-Exempt Bond Compliance Procedures
- C. Budget Transfers
- D. Memorandum Requesting Price Increase for Lunch Meals and Milk for 2014-2015 School Year
- E. List of Student Activity Account Signatures for Students and Activity Sponsors
- F. Free/Reduced Lunch Report as of February 28, 2014 – **District at 44.10%**
- G. In/Out Migration Report as of February 2014 – **District at 1,477 (+7 from January 2014; -14 from Third Day Enrollment)**
- H. **Cyber/Charter School Enrollment as of March __, 2014 – Current Projected Annual Cost for 2013-2014 School Year \$ _____; __ Cyber/Charter Students, __ Brick and Mortar Students – Total No. of Students - __**
- I. BVIU School Board Notes for February 26, 2014 Meeting**

SUPERINTENDENT'S REPORT:

- A. **3-6-14: Snow Make-Up Day No. 4 (Handout)**
- B. **3-6-14: Draft B of Proposed 2014-2015 School Calendar (Handout)**
- C. **3-6-14: Summary of Pennsylvania State Board of Education's Revisions to Chapter 4 Regulations Effective March 1, 2014 (Handout)**
- D. Approve District Comprehensive Plan – July 1, 2014 thru June 30, 2017

SUPERINTENDENT'S REPORT (CONT'D):

- E. Receipt of Letter from the Beaver County Educational Trust Notifying District of the Following:
- Linda Girty, Big Knob Elementary Title I Reading Specialist, and Kim Smith, Conway Elementary Title I Reading Specialist – Project Proposals “Dive Into A Good Book” and “Night of the Caldecotts” are Approved Story Walk Proposals, Amount \$790 (**Administrative Report**)

LEGISLATION:

Open

FINANCE:

- A. **3-6-14:** Open Bank Bids, Refer to Business Office for Tabulation
- B. Approve Bills in the Amount of \$627,030.70 (Second Check Run for February 2014)
- C. Approve Bills in the Amount of \$_____ (First Check Run for March 2014)
- D. Approve Capital Improvement Second Check Run for February 2014 - \$46,537.70
- E. Approve Capital Improvement First Check Run for March 2014 - \$_____
- F. Approve February 2014 Treasurer's Report
- G. Approve February 2014 Cafeteria Report
- H. Approve Tax-Exempt Bond Compliance Procedures (**Administrative Report**) (**Enclosure**)
- I. Approve Budget Transfers (**Enclosure**)
- J. Approve \$1,800 Payment to the Local Real Estate Tax Collectors (\$600 Each) for the Purchase of Tax Collection Software Upgrade – Costs Split with Each Municipality
- K. Approve the Following **Estimated** Premiums thru Gary Meinen of Willis of Pittsburgh, Inc. (**Administrative Report**):
1. Owner Controlled Insurance Program (OCIP) - \$261,163
(\$22.7098 x \$11,500,000/\$1,000 CV)
 2. Builder's Risk Insurance - \$10,094
- L. Approve Release Time, According to Policy, for Noriene Plate, Business Manager, and Linda Eldridge, Payroll Coordinator, to Attend PASBO Seminar on Employee Leaves and Their Interactions, April 10, Sheraton Pittsburgh North-Mars, Cost \$125 Registration Fee Plus Mileage

FINANCE (CONT'D):

- M. Approve BVIU 2014-2015 General Operating Budget in the Amount of \$2,451,465 (Increase of \$1,241,248 from 2013-2014 Budget – No Increase to District) **(Signatures Required) (Handout 3-6-14)**

Note in Minutes:

- N. Board Workshop Scheduled with Robin Hope, of The Reschini Group, to Discuss Options in Healthcare, Tuesday, April 1st, 7:00 P.M., Middle School Library

EDUCATION:

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Special Education:**

- a. Misty Slavic, Director of Special Education, School Law Workshop, April 15, Slippery Rock University, Cost \$125 Registration Fee Plus Mileage
- b. Ellen Hill, High School Career Coach, Regional Progressive Luncheon-Networking with Businesses, March 20, Holiday Inn-Beaver Falls, Cost Lunch Plus Mileage
- c. Spring Conference 2014: Bridges to Adulthood for Individuals with Autism Spectrum Disorders, March 27, DoubleTree by Hilton Hotel-Green Tree, Cost \$190 Registration Fee, Substitute, Mileage:
 - i. Misty Slavic, Director of Special Education
 - ii. Barb Willis, Autistic Support Teacher

2. **Other:**

- a. Frank Hernandez, Assistant High School Principal, Enhancing School Governance and Management, March 21, Edgewood Country Club-Pittsburgh, Cost Mileage
- b. Valerie Marburger, High School Technology Teacher, Trends in Computing, March 25, Robert Morris University, Cost \$35 Registration Fee Plus Substitute
- c. Education Conference 2014: Preparing Learners for the 21st Century, April 4, Robert Morris University-Moon Township, Cost \$69 Registration Fee, Substitute, Mileage
 - i. Tom Hickey, K-12 Technology Coach
 - ii. Tiffany Beckwith, Middle School Computer Applications Teacher

EDUCATION (CONT'D):

- d. Spring Keystone Administrative Training, April 16, BVIU, Cost Mileage:
 - i. Tim Dadich, High School Principal
 - ii. Chris Bennett, High School Guidance Counselor
 - iii. Darlene Corris, Middle School Principal
 - iv. Randy Perkins, Middle School Guidance Counselor
- e. Bert Pickard, High School Industrial Arts Teacher, Sustainable Energy Teacher Training Workshop, April 25 and June 25, BVIU, Cost \$10 Registration Fee, Substitute, Mileage

STUDENTS AND STAFF TRAVEL:

- 1. **Special Education:**
 - a. Ellen Hill, High School Career Coach, Beaver County Career Day, April 11, CCBC-Monaca, Cost Transportation
- 2. **Other:**
 - a. PMEA District 5 Jr. High Band Festival, April 15, Rochester High School, Cost \$336 Registration Fee Plus Substitute (Will Use School Van):
 - i. Keith Kovalic, High School Band Director
 - ii. Rob James, Middle School Band Director
 - b. Kristen Milanovich, High School Freedom Fortune 500 Club Sponsor, Roo-Tees, March 17, March 19, March 21, March 27, Carnegie, Cost Substitute (Will Use School Van)
- B. Approve the Following Requests for Unpaid Days According to Policy No. 439:
 - 1. Amie Buzza, Big Knob Elementary 1st Grade Teacher, for Two Unpaid Days, April 1-2, 2014
 - 2. Lisa Moore, Middle School 6th Grade Teacher, for One Unpaid Day, April 9, 2014
- C. Approve Homebound Instruction, According to Policy, for the Following:
 - 1. High School Student
 - 2. Middle School Student

OPERATIONS:

- A. **3-6-14:** Buildings & Grounds Director Monthly Report
- B. **3-6-14:** Open Catalog Bids, Refer to Business Office for Tabulation

OPERATIONS (CONT'D):

- C. Approve the Following Price Increase for 2014-2015 Lunch Meals and Milk (All Breakfasts Will Remain @ \$1.15): **(Enclosure)**
- Elementary Lunch - \$2.25 (Increase of \$.05)
 - Middle School Lunch - \$2.35 (Increase of \$.05)
 - High School Lunch - \$2.40 (Increase of \$.05)
 - Milk - \$0.60 (Increase of \$.05)

FACILITIES MASTER PLAN:

- A. **3-6-14:** Progress Update—Initial Review of Bids Received for Construction of New Elementary Addition

EXTRA-CURRICULAR:

- A. **3-6-14:** Athletic Director Monthly Report
- B. Approve List of Student Activity Account Signatures for Students and Activity Sponsors **(Enclosure)**
- C. Approve the Following Coaches:
1. Lonnie Schulthies, Assistant Varsity Football Coach, Salary According to Contract **(Pending Receipt of Act 151 Clearance)**
 2. Miranda Pfeifer, Assistant Middle School Volleyball Coach, Salary According to Contract **(Clearances on File)**
 3. David Parks, Assistant Varsity Baseball Coach, Salary According to Contract **(Pending Receipt of Act 151 and Fingerprint Clearances)**
- D. Approve _____ as Strength & Conditioning Coach (12 Month Position), Salary \$2,400

POLICY:

- A. Approve Revised Board Policy No. 808, Food Services
- B. Approve Elimination of Board Policy No. 808.1, Lunch Tickets

MEET AND DISCUSS:

Open